





Al Habbai Contracting L.L.C

HO-75-R2



NEW EMPLOYEE JOINING REPORT

Date: 18/10/17

|  |   |  |
|--|---|--|
| <b>Administration Dept:</b>                      |   |  |
| Visa Application Sr No.<br>(Copy to be attached) |   |  |
| Name of Employee<br>(As on visa)                 | Joseph Shaju Kakkassery Aiyappur  |  |
| Supplied / Recommended by                        |   |  |
| Proposed Profession by the Supplier              | Bus Driver  |  |
| Agreed Salary (If any)                           | Attached LOI  |  |
| Visa Profession                                  | Bus Driver  |  |
|  | Entry Date: 16/10/17  |  |
| Remarks  |   |  |
| Administration Manager Sign                      |    |  |
|  | Date: 18/10/17  |  |
| <b>From Site</b>                                 |   |  |
| Temporary Site No.<br>(For evaluation)           |   |  |
| Emp. Joining date at site                        |   |  |
| % of Evaluation                                  | Grade:  |  |
| Recommended Profession                           |   |  |
| Remarks  |   |  |
|  |   |  |
| Evaluation by Name                               | Sign & Date:  |  |
| <b>Management Approval</b>                       |   |  |
| Assigned Employee ID #                           | 93016   |  |
|  | 9 3016  |  |
| Approved profession                              | Bus Driver  |  |
| Joining at Dept / Site                           | M.store / to be reported by Trans. in charge  |  |
| Salary   | <input checked="" type="checkbox"/> LOI   | <input type="checkbox"/> Rates for skilled trades (mason and the like) |
|  | <input type="checkbox"/> Rates for Helpers  | <input type="checkbox"/> Others ( )Dhs / .....                         |
| Visa Charges                                     | <input checked="" type="checkbox"/> Free  | <input type="checkbox"/> 50% (Half) charges                            |
|  | <input type="checkbox"/> Full Charges   | <input type="checkbox"/> Others ( )Dhs                                 |
| Remarks  |   |  |
|  |   |  |
| Signature:                                       |  |  |
|  | Date: 21/10/17  |  |



930/6

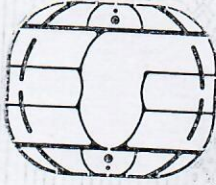
United Arab Emirates

Resident Identity Card



دولة الإمارات العربية المتحدة

بطاقة هوية مقيم



رقم الهوية / ID Number  
784-1970-7103879-4



الاسم: جوسيف شاجو  
كاكاسيري اياپورو

Name: Joseph Shaju  
Kakkassery Aiyyppuru

Nationality: India

الجنسية: الهند



Signature

Sex: M الجنس: ذكر

Date of Birth 20/03/1970 تاريخ الولادة

Signature / التوقيع Expiry Date / تاريخ الإنتهاء Card Number / رقم البطاقة  
06/11/2019 086222342

Signature

146486/01

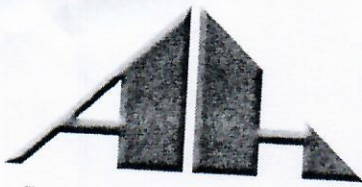
0A800057E29C1375

عند العثور على هذه البطاقة الرجاء إرجاعها إلى جهة إصدارها أو إلى أقرب مركز شرطة

If you find this card, please return it to the issuing organization or to the nearest police station.

ILARE0862223427784197071038794  
7003206M1911068IND<<<<<<<<<<<9  
KAKKASSERY<AIYPPURU<<JOSEPH<SH





# AL HABBAI Contracting L.L.C

Ref.No. AHC/FCA/106/17

Date: 18<sup>th</sup> Sept. 2017

## LETTER OF INTENT

**Mr. Joseph Shaju Kakkassery Aiyyappuru**

We have pleasure to confirm our offer to join **M/s. Al Habbai Contracting LLC** in the capacity of **Bus Driver**. Your offer of employment would be based upon the following terms:-

1. **Designation** : **Bus Driver**
2. **Proposed Joining Date** : **Upon obtaining the Visa**
3. **Consolidated Salary** : **Dhs.3,000.00 Per Month as detailed below:**
  - 3.1. **Basic Salary** : **Dhs. 1,800.00/ Month**
  - 3.2. **Accommodation Allowance** : **Dhs. 900.00/ Month**
  - 3.3. **Transportation Allowance** : **Dhs. 300.00/ Month**
4. **Probation period**
  - 4.1. 6 months from the date of joining.
  - 4.2. Upon completion of this period the confirmation of your services will be subject to your work performance.
5. **Accommodation** : Shared accommodation in the company camp will be provided.
6. **Leave entitlements** : 30 days paid once in a year. (Basic + accommodation)
7. **Air ticket allowance** : After completion of two years for self (Dubai / Home Country / Dubai)
8. **Medical Insurance** : Basic - Provided as per UAE regulations.
9. **Service Period** : Upon signing the contract agreement you will be obliged to serve the duration of minimum first labour contract (2 years).
  - w9.1. In the event of your resignation prior to completion of the first contract, the entire expenses towards visa process and any training expenses shall be payable by you, in addition to all labour office regulations.
  - 9.2. Resignation notice period shall be 2 Months.
10. **Work location** : **United Arab Emirates - Dubai.**

This letter of intent will be considered a part of your service contract. Please confirm in writing your acceptance not later than 48 hours from time of sending in order to proceed with your employment visa and work permit.

For further procedures please contact our Public Relation Officer (PRO) **Mr. Dhastagir Ahmed** Mobile no.: **055-9921514** / email: **admin@alhabbai.ae**

Thanks & Regards  
For **Al Habbai Contracting L.L.C**

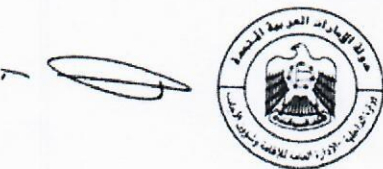
Cc: Administration Manager  
Cc: P.R.O

Accepted the above terms & Conditions:

Appointee's Signature  
Date:





| تعديل وضع<br>Change Status  |  |
|---|--|
| New File No :   | 201/2017/2606301                         |
| Previous File No :  | 201/2017/77566137                        |
| Submission Date :   | 15-10-2017                               |
| Approval Date :   | 15-10-2017                               |
| البيانات الشخصية  |  |
| Name : JOSEPH SHAJU KAKKASSERY AIYAPPURU  | الاسم : جوسف شاجو كاكاسيري ايبابورو      |
| Nationality : INDIA   | الجنسية : الهند                          |
| Passport No : M2607759  | رقم الجواز :                             |
| Profession : BUS DRIVER   | المهنة : سائق حافلة                      |
| Sponsor Name : AL HABBAI CONTRACTING (L. L.C)                                       | اسم الكفيل : الحباي للمقاولات (ش. ذ. م.) |
| ملحظة: يجب تثبيت القامة بعد أقصى بتاريخ 2017-12-13                                  |  |
| Note : The residence must be stamped up to 13-12-2017                               |  |
| اعتماد الإدارة العامة للإقامة وشؤون   |  |
| ختم المنفذ  |  |
|  |  |
| براعة الأداء ... وتبسيط الإجراءات   |  |
| تاريخ الطباعة : 16-10-2017  |  |
| Printing Date :   |  |