

Date: 28<sup>th</sup> October 2014

To,  
The General Manager  
Al Habbai Contracting L.L.C  
Dubai U.A.E

**Subject : Requesting for Salary Increase**

Respected Sir,

With respect and humble submission I would like to handover my salary increment letter for your kind consideration. I would like to inform you that I was working in our company 13 years as a carpenter (subcontractor) (card no. 1159) and I go cancellation from company because of my family problem and that time my salary was Dhs. 1200/-, while I come back in our company in month of July 2014 card no. 1628. Now my salary is Dhs. 900/-.

You are requested to look in to the subject and recognize my efforts for the company and give me suitable increment accordingly.

This is for your kind information and approval.

Thanking You,

Your faithfully

**Umesh**  
Card No. 1628



*No objection subject to  
G.M approval  
30/10/2014  
Accounts Dep - Admin Dep  
increase his salary to  
as per attached  
wanting 1st Oct 14*