



Al Habbai Contracting L.L.C

MEMO

To: THE GENERAL MANAGER
CC: Eng. Tareq S.Said (Co-ordination Manager)

Date: 29/09/2015

Subject: Labour Injured due to Dinking Whisky

Dear Sir,

With reference to the above mentioned subject, please be informed that the labour Card No. 2501 (**Sekar Ramasamy**) have injured in labour camp No1, on dated 24-09-15, he fall down from the bed due to high use of drinking Whisky during Eid Holidays.

Furthermore, the night shift gate security call the ambulance and shifted him to Rashid Hospital by ambulance for treatment, during this incident his right Elbow dislocation with cut wound. Now his treatment has been completed in hospital and as per Hospital administration office Instruction to be released the treatment cost for the same is an amount of **Dhs. 10,932.25** (UAE Dirhams Ten Thousand Nine Hundred thirty Two

Accordingly, you are kindly requested to give No Objection to collect the above mentioned amount from account section in order to pay the same for Rashid Hospital, and deduction from his salary due to bad attitude.

This is for your kind information and further advice.

Thanks & regards.

Muhammad Sohail
Safety Supervisor

Attn: G-M

to advice account section to release the aforesaid amount for the hospital in order to return his passport. and the same amount to be deducted from his salary (into equally Installment) without any help or support form company side.





Al Habbai Contracting L.L.C

MEMO

Date: 05/12/2011

To : The Project Manager

Project: P.109. (3B+G+4+GYM) AT AL KARAMA, DUBAI

Subject: Night watchman Punishment

Dear Sir,

With reference to the above mentioned subject, please be informed that while my visit to site on dated 02/12/2011 at 1:00AM, below mentioned card no holder are not attend the duty properly. I found only chair available outside without any person. (Period 1:00AM Between 3:00AM)

Therefore, you are kindly requested to deduct each of them ²⁰⁰100/Dhs. as punishment from incoming salaries and final warning (Photos attached).

- 1: Card no: - 2501 Name: - Sekar Ramasamy
- 2: Card no: - 4648 Name: - Chinna Dosa

This is for your kind information and further action.

Thanks & Regards

Muhammad Sohail
Safety Supervisor

CC: Eng. Alaa Eldin
Area Manager