

As per Company procedure (he is good operator)
not direct recommendation from Division in charge

27/8/16

HO-75



Al Habbai Contracting L.L.C

Salary Increment Request

Employee's Details:

Emp. Name

Kuldip Singh

Emp. Card No.

2340

Current Profession

Tower Crane Operator

% Evaluation

:

Period as Current Profession

2 years

Reason for Request Increment

:

Working Under

:

☒ Company

☐ Subcontractor (Group.....)

Remarks

Good operator

27-8-2016

Recommended By

Name/Signature

[Signature]

Date:

24/08/2016

Administration Department

Joining Date

21/12-2016

Visa Expiry Date

17/02/17

Current Contract Profession

Reinforcing Fiber

Remarks

:

Admin. Manager Sign

[Signature]

Date :

08/09/16

Account Department

Last Increment Date

01-04-2013

Last Increment Amount :

135/-

Current Salary

1035/- OT.

Remarks

:

Account. Sign

[Signature]

Date :

08.09.2016

Management Approval

Approved Increment

5.00 dhs/day (150/M)

Salary After Increment

39.50 dhs/day (1,185/M)

Date of Applying the New Salary

Sep - 2016

Remarks

:

+ O.T.

Operations Manager

Date:

[Signature] 14/9/16

General Manager

Date:

[Signature] 14/9/16

Admin/Account
27/8/16