

NEW EMPLOYEE JOINING REPORT

Administration Dept:		Date: 12/11/2017	
Visa Application Sr No. (Copy to be attached)			
Name of Employee (As on visa)		Karuppu Samy Panchamirtham	
Supplied / Recommended by		Laxman Technomech Driver	
Proposed Profession by the Supplier		Secretary	
Agreed Salary (If any)		Attached LOI	
Visa Profession		Archieve clerk	
Remarks		Entry Date: 09/11/2017	
Administration Manager Sign		Date: 12/11/17	
From Site			
Temporary Site For Evaluation		Joining date at site	
% of Evaluation		Grade :	
Recommended Profession			
Remarks			
Evaluation by Name		Sign & Date:	
Management Approval			
Assigned Employee ID #		112917	
Approved profession		Secretary	
Joining at Dept / Site		P.157	
Card Sr No - Company ID		Card Sr No - SubContr.	
Salary		<input checked="" type="checkbox"/> LOI <input type="checkbox"/> Rates for skilled trades (mason and the like)	
		<input type="checkbox"/> Rates for Helpers <input type="checkbox"/> Others ()Dhs /	
Department		Pay Roll <input type="checkbox"/> A <input checked="" type="checkbox"/> B <input type="checkbox"/> C	
Visa Charges		<input type="checkbox"/> Free <input type="checkbox"/> 50% (Half) charges	
		<input type="checkbox"/> Full Charges <input type="checkbox"/> Others ()Dhs	
Remarks			
Signature & Date:			

13-11-17



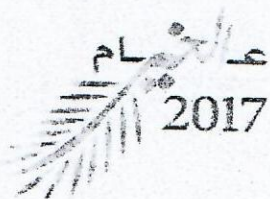
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عمل

EMPLOYMENT



ENTRY PERMIT NO :

Date & Place Of Issue : 11-OCT-2017

Valid Until :

09-DEC-2017

U.I.D. No :

2593644 / 2017 / 201 DUBAI

202421023

Allowed to Enter U.A.E to:

Full Name : Mr.KARUPPU SAMY PANCHAMIRTHAM

Nationality : INDIA

Place of Birth : VELANGAPPATTI

Date of Birth : 03-MAY-1996

Passport No : NORMAL / R1485065

Profession : ARCHIVE CLERK

Accompanied by

Wife : None

Children : None

إذن دخول رقم :

تاريخ ومحل الاصدار : دبي 2017/10/11

تاريخ صلاحية الدخول : 2017/12/09

الرقم الموحد :

أجيز بدخول دولة الامارات العربية المتحدة الى :

الاسم الكامل : كاروبو سامي بانثاميرثام

الجنسية : الهند

محل الميلاد : فيلانغاباتي

تاريخ الميلاد : 1996 / 05 / 03

رقم الجواز : عادي / R1485065

المهنة : كاتب ارشيف

المرافقون

الزوجة :

الأبناء :



Sponsor الكفيل

Name : AL HABBAL CONTRACTING-L L C

Address :

TEL:2628388, P.O.BOX :21313, 2/1/22941

الحباي للمقاولات ش ذ م م

الاسم :

العنوان :

Note : ENJOY YOUR VISIT & LEAVE BEFORE YOUR VISA EXPIRES SO WE CAN WELCOME YOU AGAIN

تمتع بزيارتك وغادر قبل إنتهائها ليتم الترحيب بك مرة أخرى

تنبيه :



Director of Residency & Foreigners Affairs

مدير الإدارة العامة للإقامة وشؤون الأجانب

استوفيت الرسوم

نحن أمناء في مجتمعكم تعاون مع الأمن

an amount of \$36 per \$1. This passport contains 36 pages.

R 1485065

PANCHAMIRTHAM

KARUPPU SAMY

Σ

03/05/1996

VELANGAPATTI, TAMIL NADU

MADURAI

27/06/2017

26/06/2027

PANCHAMIRTHAM<<KARUPPU<SAMY<<<<<<<<<<<<
065<4IND9605039M2706269<<<<<<<<<<<<<<<6

PROPERTY / OBSERVATION

Other / MISCELLANEOUS SERVICE

PANCHAMIRTHAM

AMARAVATHI

D.NO:1531,VELANGAPATTI

IDAIYAMELUR PO, SIVAGANGA

PIN:630562,TAMIL NADU,INDIA

MD1060336956117



0214855065



AL HABBAL Contracting L.L.C

Ref.No. AHC/FCA/112/17

Date: 24th Sept. 2017

LETTER OF INTENT

Mr. Karuppu Samy Panchamirtham

We have pleasure to confirm our offer to join **M/s. Al Habbai Contracting LLC** in the capacity of **Secretary**. Your offer of employment would be based upon the following terms:-

1. **Designation** : **Secretary**
2. **Proposed Joining Date** : Upon obtaining the Visa
3. **Consolidated Salary** : **Dhs.1,500.00** Per Month as detailed below:
 - 3.1. Basic Salary : **Dhs. 900.00/ Month**
 - 3.2. Accommodation Allowance : **Dhs. 450.00/ Month**
 - 3.3. Transportation Allowance : **Dhs. 150.00/ Month**
 - 3.4. Overtime : **Fixed Overtime**
4. **Probation period** :
 - 4.1. 6 months from the date of joining.
 - 4.2. Upon completion of this period the confirmation of your services will be subject to your work performance.
 - 4.3. An increment for your salary up to **Dhs. 500.00 (AED Five hundred)** may be granted subject to your re-evaluation within 6 months from joining date.
5. **Accommodation** : Shared accommodation in the company camp will be provided.
6. **Leave entitlements** : 30 days paid once in a year. (Basic + accommodation)
7. **Air ticket allowance** : After completion of two years for self (Dubai / Home Country / Dubai)
8. **Medical Insurance** : Basic – Provided as per UAE regulations.
9. **Service Period** : Upon signing the contract agreement you will be obliged to serve the duration of minimum first labour contract (2 years).
 - 9.1. In the event of your resignation prior to completion of the first contract, the entire expenses towards visa process and any training expenses shall be payable by you, in addition to all labour office regulations.
 - 9.2. Resignation notice period shall be 2 Months.
10. **Work location** : United Arab Emirates – Dubai.

This letter of intent will be considered a part of your service contract. Please confirm in writing your acceptance not later than 48 hours from time of sending in order to proceed with your employment visa and work permit.

For further procedures please contact our Public Relation Officer (PRO) **Mr. Dhastagir Ahmed** Mobile no.: **055-9921514** / email: **admin@alhabbai.ae**

Thanks & Regards
For **Al Habbai Contracting L.L.C**

Accepted the above terms &
Conditions:

Cc: Administration Manager
Cc: P.R.O

Appointee's Signature
Date:



الحبائي للمقاولات ش.م.ذ.م.ع.
habbai@alhabbai.ae : البريد الإلكتروني : ٢٦٢٧٧٨٩ (+٩٧١٤) فاكس : ٢٦٢٨٣٨٨ (+٩٧١٤) ، تلفون : ٢٦٢٨٣٨٨ (+٩٧١٤) ، دبي - ص.ب. ٢١٣١٣
P.O. Box: 21313, Dubai - U.A.E, Tel.: (+9714) 2628388, Fax: (+9714) 2627789, E-mail: habbai@alhabbai.ae
www.alhabbaicontracting.com

KARUPPU SAMY PANCHAMIRTHAM

Secretary



SC 112917
Company



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AL HABBAl Contracting L.L.C