



Al Habbai Contracting L.L.C

HO-75-R2



NEW EMPLOYEE JOINING REPORT

Administration Dept:		Date: 10/07/18	
Visa Application Sr No. (Copy to be attached)			
Name of Employee (As on visa)		Mahesh Varatharajan	
Supplied / Recommended by		Direct From M.O	
Proposed Profession by the Supplier		Plumber	
Agreed Salary (If any)		Attached LOI	
Visa Profession		Pipe Fitter	
Remarks		Entry Date: 25/06/2018	
Administration Manager Sign		Date: 10/7/18	
From Site			
Temporary Site For Evaluation		Joining date at site	
% of Evaluation		Grade:	
Recommended Profession			
Remarks			
Evaluation by Name		Sign & Date:	
Management Approval			
Assigned Employee ID #		1001204	
Approved profession		PLUMBER	
Joining at Dept / Site		Trade Class: Payroll A	
Card Sr No - Company ID		MD Maint Team / 25.06-2018	
Card Sr No - SubContr.			
Salary		☐ LOI ☐ Rates for skilled trades (mason and the like)	
		☐ Rates for Helpers ☐ Others ()Dhs /	
Department		Pay Roll	☐ A ☐ B ☐ C
Visa Charges		☐ Free ☐ 50% (Half) charges	
		☐ Full Charges ☐ Others ()Dhs	
Remarks			
Signature & Date: 12/7/2018			



إذن دخول إلكتروني - eVisa



0702010218291313

عمل
EMPLOYMENT

Entry Permit No. : 2010218291313 رقم إذن الدخول :
Date & Place of Issue : 17-Jun-2018/DUBAI تاريخ ومكان الاصدار :
Valid Until : 15-Aug-2018 تاريخ صلاحية الدخول :
U.I.D. No. : 141342559 الرقم الموحد :
Allowed to Enter U.A.E to : أجاز بدخول دولة الإمارات العربية
Full Name : MAHESH VARATHARAJAN مهيش فاراثاراجان الاسم كاملا :
Nationality : INDIA الهند الجنسية :
Place of Birth : SIMIZHI سيميزي مكان الميلاد :
Date of Birth : 10-May-1983 1983/05/10 تاريخ الميلاد :
Passport No. : J3594935 رقم جواز السفر :
Profession : PIPE FITTER براد انابيب المهنة :
Accompanied By : مرافق ب :
Wife : الزوجة :
Children : الاطفال :



Sponsor الكفيل

Name : AL HABBAl الحباي للمقاولات (ش. ذ. م.) الاسم :
Address : Tel. No.: P.O.Box:21313 العنوان :
العنوان :

Note: ENJOY YOUR VISIT & LEAVE BEFORE YOUR VISA EXPIRES
SO WE CAN WELCOME YOU AGAIN

ملاحظة: تلبية: تمتع بزيارتك و غادر قبل إنتهائها ليتم الترحيب بك مرة أخرى



Director of Naturalization & Residence



مدير الإدارة العامة للإقامة وشؤون الأجانب

सत्यमेव जयते

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फाइल नं./ File No.
TR1071322156011



AL HABBAI Contracting L.L.C

Ref.No. AHC/FCA/XX/18

Date: 21st May 2018

LETTER OF INTENT

Mr. Mahesh Varadarajan

We have pleasure to confirm our offer to join **M/s. Al Habbai Contracting LLC** in the capacity of **Plumber**. Your offer of employment would be based upon the following terms:-

1. **Designation** : **Plumber**
2. **Proposed Joining Date** : Upon obtaining the Visa
3. **Consolidated Salary** : **Dhs.2,000.00** Per Month as detailed below:
 - 3.1. Basic Salary : **Dhs. 1,200.00/ Month**
 - 3.2. Accommodation Allowance : **Dhs. 600.00/ Month**
 - 3.3. Transportation Allowance : **Dhs. 200.00/ Month**
4. **Probation period** :
 - 4.1. 6 months from the date of joining.
 - 4.2. Upon completion of this period the confirmation of your services will be subject to your work performance.
5. **Accommodation** : Shared accommodation in the company camp will be provided.
6. **Leave entitlements** : 30 days paid once in a year. (Basic + accommodation)
7. **Air ticket allowance** : After completion of two years for self (Dubai / Home Country / Dubai)
8. **Medical Insurance** : Basic – Provided as per UAE regulations.
9. **Service Period** : Upon signing the contract agreement you will be obliged to serve the duration of minimum first labour contract (2 years).
 - 9.1. In the event of your resignation prior to completion of the first contract, the entire expenses towards visa process and any training expenses shall be payable by you, in addition to all labour office regulations.
 - 9.2. Resignation notice period shall be 2 Months.
10. **Work location** : United Arab Emirates – Dubai.

This letter of intent will be considered a part of your service contract. Please confirm in writing your acceptance not later than 48 hours from time of sending in order to proceed with your employment visa and work permit.

For further procedures please contact our Public Relation Officer (PRO) **Mr. Dhastagir Ahmed** Mobile no.: **055-9921514** / email: **admin@alhabbai.ae**

Thanks & Regards
For **Al Habbai Contracting L.L.C**

Accepted the above terms &
Conditions: 

Cc: Administration Manager
Cc: P.R.O

Appointee's Signature
Date: - - -